

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, January 10, 2018

Present: Daniel R. Lee, Chairman
Matthew V. Moore, Vice-Chairman
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate

In attendance: Marjorie E. Godfrey, Assistant Town Administrator
Luke McFadden, Fire Chief
William Smith, Chief of Police
Stephan Hooke, Director of Communications
James Hannon, Emergency Management Director

The meeting was called to order at 7:00 p.m. by Chairman Lee, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and opened with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen approve the minutes of the regular meeting of Wednesday, November 29, 2017, as printed

VOTE: 4:0

MOTION: By Mr. Sheehan, second by Mr. Moore, that the Board of Selectmen approve the executive session minutes of the meeting of Wednesday, November 29, 2017, as printed

VOTE: 4:0

Announcements:

- The Historical Society will sponsor a Commemoration of the Battle of Iwo Jima on Sunday, January 14, 2018, from 1 – 3 pm at the Town Hall
- There is a part-time position available for a Maintenance Worker (Laborer/Part-Time) at the Public Safety Building
- The 2018 Firefighter exam application deadline is February 7, 2018
- Holbrook Little League will hold a Game Night on January 20, 2018, from 7 – 11 pm

POLICE OFFICER APPOINTMENT:

Chief Smith explained that there will be an age-related retirement of a Sergeant in October. Due to the length of time it generally takes to get someone into an academy, he would like to be pro-active and hire the second candidate on the current list from Civil Service. He explained the qualifications Niko Retzos has, and asked that he be offered a position. Mr. Retzos is expected to attend an academy beginning on June 4, 2018, and should be all ready about the same time as the retirement.

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen accept the recommendation of Police Chief William Smith to hire a second Police Officer under Civil Service Requisition 04964

VOTE: 4:0

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MOTION: By Mr. Moore, second by Mr. McGaughey, that the Board of Selectmen offer a Full-Time Permanent Police Officer's position on the Holbrook Police Department to Niko Retzos, contingent on passing all required testing, including physical, psychological and fitness exams, and the successful completion of the police academy

VOTE: 4:0

Chief Smith reported that there have been reports of drug activity at the Highland Plaza, and two arrests have been made. Residents are asked to report any suspicious activity by calling the anonymous tip line, 781-767-COPS, or anonymously through the Police website.

Chief McFadden and Chief Smith explained that complaints have been received about the visibility of the TRAFFIC SIGNALS at the Public Safety Building and King Road, and accidents are occurring. The Chiefs proposed changing the delay on the light change from green to red by 5 – 6 seconds heading southbound from Holbrook Square. Resident James Taggart asked about the signal lenses that cannot be seen until a motorist is close to them. The Chiefs explained that those lenses are there by design, so that oncoming traffic will only focus on the light that is directly in front of them, and not get confused by the light behind it. This change will stop the southbound traffic before the Public Safety Building, and allow the cars in front of them to clear the light at King Road.

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen authorize the Police Chief and Fire Chief to direct timing changes to be made at the traffic signalization system located at the Holbrook Public Safety Building and the South Franklin Street/King Road intersection

VOTE: 4:0

RELOCATE BLOOD PRESSURE CLINIC:

Present: Cynthia Brennan, Coordinator, Council on Aging
COA: Louise Currie, William Currie & Sandra Lemieux
Public Health Nurse: Dominique Lounge, RN

Coordinator Brennan explained that the Senior Center has seen an increase in the number of seniors visiting the center, and the activities available have increased. The building is small and there is a lack of privacy for seniors needing assistance. She explained that the weekly blood pressure clinic, which is for all Town residents, was originally located at the Town Hall in what is now the Heritage Room, but was relocated several years ago to the Senior Center due to the construction and renovation project being completed at the Town Hall. She requested that the clinic be moved back to the Town Hall at this time due to limited space and privacy at the Senior Center. Nurse Lounge spoke in opposition of moving the clinic, stating that there is space at the Senior Center, and that the seniors will not come to the clinic at the Town Hall. Mr. Currie spoke in favor of moving the clinic because there is no room, no parking and no privacy at the Senior Center.

MOTION: By Mr. Moore, second by Mr. Sheehan, that the Board of Selectmen notify the Board of Health that the Town's weekly Blood Pressure Clinic needs to be moved out of the Council on Aging building due to space limitations, and that it should be moved back to the Town Hall as soon as possible

VOTE: 4:0

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It was discussed that the clinic will be relocated in a few weeks, providing time to notify the seniors who regularly attend the clinic. It was discussed that those needing transportation from the Senior Center could be transported across the street in a COA van.

While the Town is screening applicants to replace Benjamin Ecord, the retiring Superintendent of Public Works, a part-time employee will temporarily assist the office in the PUBLIC WORKS DEPARTMENT.

MOTION: By Mr. Moore, second by Mr. McGaughey, that the Board of Selectmen vote to appoint Debi Joyce to a temporary position as a Principal Clerk in the Public Works Department, not to exceed 14 hours per week

VOTE: 4:0

Two amendments to the contract between Tri-Town Water and the contractor completing repairs to the GREAT POND DAM have been reviewed by the Water Board, Town Counsel and the Town Accountant.

MOTION: By Mr. Sheehan, second by Mr. Moore, that the Board of Selectmen authorize the Chairman to execute Amendment #2 to the Contract Between the Tri-Town Water Board and D & C Construction Company, Inc. for Great Pond Dam Repairs. Amendment #2 deletes and replaces the language in Article 3.1 to allow for an extension of the contract time, with no additional funds required

VOTE: 4:0

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen authorize the Chairman to execute Amendment #3 to the Contract Between the Tri-Town Water Board and D & C Construction Company, Inc. for Great Pond Dam Repairs. Amendment #3 adds \$9,100.00 to the Contract Price in order to provide a Precast Concrete Top Slab for the Great Pond Dam outlet valve, which includes Holbrook's 15% share in the amount of \$1,365.00

VOTE: 4:0

ADJOURN:

MOTION: At 7:40 pm, made and seconded, to adjourn the meeting

VOTE: 4:0

Kevin J. Sheehan, Clerk

Documents: Request to appoint 2nd police officer
Request for traffic signal change authorization
Dam Repair Contract amendments
Minutes
Request to relocate Blood Pressure Clinic